

DISCIPLINE

The teacher gains power in the classroom when he/she resolves a conflict. The teacher has the option to assign detention before school or after school. If a teacher uses a detention that is not in their own room, the teacher would need to inform the detention teacher of student attendance. If the student does not attend, the teacher then submits a referral. Detention is held AM 7-8 and PM 3:35-4:35.

Every teacher is charged with the responsibility of handling disciplinary problems when and where they arise. This means not only in your classroom, but anywhere authoritative attention is needed.

Teachers should utilize "U" and "N" on report cards for classroom problems. If any deduction in the conduct grade is given, the **parents must be notified** during the six weeks period when problems occurred. There should be written documentation to support the grade. You must talk with a parent before assigning a "U" and have written at least 1 discipline referrals for the student during the six weeks.

Discipline Process System

Classroom Expectations along with the **Schoolwide Expectations** will be required to be posted this year in each classroom and library. These guidelines should be **visited frequently** and if students have trouble following these expectations then the teacher shall point out to the student what expectation has been broken. The more clear and consistent a teacher is with holding students accountable for these expectations the smoother the process will be and less disruptions in your classroom.

Options when expectations are not followed (**Discipline Referrals [DRs]**) :

1. Warning
 2. Call Parent
 3. Detention (AM or PM)
 4. Office Referral
- **Detention** is for repetitive misbehavior and misbehavior that is between mild and severe. Teacher give consequence and **a parent must be notified by the teacher.**
 - **Office Referrals** are for when detentions have not worked or for serious infractions and students need to leave the room immediately. Admin will give the consequence and **parents must be notified by the office. At times it might be with the teacher.**